



THE CUTTING EDGE

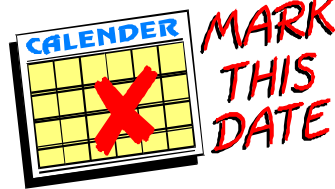
Sharpening Your Management Skills through KSCPM

www.KSCPM.org

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**KENTUCKY SOCIETY
CERTIFIED PUBLIC
MANAGERS®**

**KSCPM SUMMER
LUNCHEON**

Mike Keyser

**Training Section Sv
Department of Criminal
Justice Training**

Wednesday, July 24, 2013

**DEPARTMENT OF
CRIMINAL JUSTICE
TRAINING, EKU**

RICHMOND, KY

President's Podium



Have you submitted your 2013 membership form to join the Kentucky Society of Certified Public Managers® (KSCPM), American Academy of Certified Public Managers® (AACPM), the national American Society for Public Management (ASPA) and the local ASPA chapter? Until September 30th, you can join all four professional organizations for the price of \$120. After September 30th, the \$25 initial discount will end and registration will go back to its original rate of \$145. So, go ahead and join while you can receive the discount, and still reap all of the benefits.

So, you may be asking yourselfHow can I join? Where does the money go? What are the benefits of joining?

To join, simply complete the registration form on the [ASPA](#) website. You will need to select the "ASPA Full Membership."

When completing the form, you will need to select a Chapter which is the "Kentucky Bluegrass Chapter." Your ASPA membership allows you to join one chapter at no additional fee. Lastly, you will need to write-in your ASPA Section which is the "American Academy of Certified Public Managers® (AACPM)."

Registration fees are submitted from an individual directly to ASPA during the on-line registration process. ASPA then processes your registration and contacts you with a welcome letter, certificate and membership card. Once you have this information, you are able to begin utilizing the many benefits of becoming an ASPA member!

Once a member, you have access to a host of professional development opportunities through conferences, webinars, and events sponsored by local chapters; access to top notch publications (e.g. Public Administration Review [PAR], PA Times Newspaper & PA Times online); discounts on select publications, books, services and conferences; and networking opportunities. A comprehensive list can be viewed on [ASPA's](#) website.

Join ASPA, AACPM and KSCPM today and continue to build on the skills you obtained through completing the CPM program. And, we'd love to have you join us for our next professional development opportunity, our summer luncheon on July 24th in Richmond, KY.

Hope to see or hear from you soon!



**KSCPM Board Meeting Minutes
June 4, 2013**

**Environmental Protection Cabinet Conference Room
300 Fair Oaks Drive, Frankfort, KY**

The KSCPM board meeting was held on June 4, 2013 at the Environmental Protection Cabinet conference room. Cassidy Connell, President, called the meeting to order at 10:15 A.M.

Those attending included: Cassidy Connell, Larry Totten, Toni Simmons, Debbie Fisher, Margaret Puckett, Robinil Jameson and Jennifer Woods.

Presentation of Minutes: Minutes were provided for the April 9, 2013 meeting. After review, Larry Totten made a motion to approve the minutes and Margaret Puckett seconded the motion. The motion carried.

Treasurer's Report: Margaret Puckett provided The Financial Statement indicating that the Spring Seminar provide income of \$771.38. Currently there are two CD's at \$2,148.19 and \$2,233.30. The current ending balance of the checking account stands at \$5,404.98. A motion was made by Debbie Fisher to accept the financial statement as provided and was seconded by Toni Simmons. The motion carried.

Committee Reports:

Election Committee: Nothing to report at this time.

Membership Committee: Debbie Fisher, Program Chair, reported that according to her records we should have approximately 17 members. ASPA has not yet provided the quarterly report updating our membership list. Debbie advised that our society has not received payment for our society's share of the membership dues from ASPA. There has also been a delay in new members receiving emails or membership certifications regarding their enrollment.

Program Committee: Toni Simmons, Program Chair, advised that the Spring Seminar was a success with 29 attendees (including speakers). She informed that the Summer Meeting is scheduled for July 24th at the Criminal Justice Training Center in Richmond, Kentucky. She has requested that members recommend possible speakers.

Toni also advised that the winter meeting/banquet will be held on December 11th at Berry Hill Mansion, Frankfort, Kentucky. Additional information will follow regarding this event.

Toni requested the board consider a recent issue regarding the Spring Seminar in which an individual's agency paid for registration but did not attend. This individual advised that she simply forgot to attend and was asking that she be provided with a credit to a future event. Discussion was held among the board regarding the past policy to not provide refunds or credit as expenses (such as meals) are based upon the number of attendees. A motion was not made to change the current standing policy.

Finance Committee: Nothing additional to report at this time.

Publications & Publicity Committee: Larry Totten informed members that the Newsletter was being developed at this time and would include notification of the July 24th Summer Luncheon. He requested that any pictures

from the Spring Seminar be forwarded to him. He stated that he would also try to include any updates from ASPA and any local meeting dates/locations for members who may wish to attend. He stated that he will need any articles or information from members no later than June 21st to include in the upcoming newsletter.

Awards Committee: Robinil H. Jameson reported that other than the Henning Award nomination, there was no other information to provide at this time. President Cassidy Connell advised that the Society's nomination of Ande Godsey had been completed and mailed before the deadline.

Legislative Committee: Nothing to report at this time.

GSC Update: Cassidy Connell, President, informed that there is no additional information to provide at this time. They are still waiting for KSU to develop the CPM program.

New Business: Discussion was held regarding the AACPM meeting in Boise, Idaho and the need to send the names in of our delegates. As stated in the bylaws, the current president and vice president elect shall act as delegates when possible. Both Cassidy Connell and Sallie Razor plan to attend. A motion was then made by Robinil Jameson to send Jennifer Woods as the third delegate with the understanding that if her agency did not fund the trip, the

society would pay for the expenses. Margaret Puckett seconded the motion and the motion carried.

Discuss was then held regarding sending a Kentucky basket, as done in the past, for a raffle at the national conference. Discussion was held as to whether there would be a basket raffle held, as this may be the last year for the national conference. Jennifer Woods made a motion that the Society agree to spend \$150 on a basket (as done in the past) if the traditional raffle is held at the national conference. Robinil Jameson seconded the motion. Motion carried.

Discussion was held regarding the future of the society based upon the decline in membership. Larry Totten informed that several states are experiencing the same problem. He stated that Kentucky should be scheduled for reaccreditation next year and this may be a problem if the program is not active. Hopefully, KSU will send someone to attend the consortium meeting at the national conference in September. It was agreed that the Kentucky Society will continue to promote the program and strive to remain relevant, while hoping that the CPM program will become active in the near future.

Robinil Jameson made a motion to adjourn; Larry Totten seconded the motion; motion carried. The meeting was adjourned.



American Academy of Certified Public Managers®
25th Annual Professional Development Conference
September 22-25, 2013 – Boise, Idaho



[Conference Info](#)



**KSCPM Board Meeting Minutes
April 9, 2013**

**Dept. of Alcoholic Beverage Control Conference Room
Frankfort, KY**

The KSCPM board meeting was held on April 9, 2013 at the Department of Alcoholic Beverage Control conference room. Cassidy Connell, President, called the meeting to order at 11:30 A.M. After welcoming those attending, Cassidy provided a copy of the KSCPM 2013 Calendar.

Those attending included: Cassidy Connell, Ande Godsey, Larry Totten, Toni Simmons, Debbie Fisher, Sallie Razor and Greg Giesler and Jennifer Woods.

Presentation of Minutes: Minutes were provided for the January 30, 2013 meeting. After review, Greg Giesler made a motion to approve the minutes and Ande Godsey seconded the motion. The motion carried.

Treasurer's Report: Cassidy Connell, on behalf of Margaret Puckett, Treasurer, provided the Financial Statement indicating a beginning balance as of 1/1/2013 of \$5,214.02. Recent expenses included the room rental at the History Center in the sum of \$640.00 for the May Conference. The current ending balance is \$4,460.81. A motion was made by Jennifer Woods to accept the financial statement as provided and was seconded by Ande Godsey. The motion carried.

Committee Reports:

Election Committee: Nothing to report at this time.

Membership Committee: Debbie Fisher, Program Chair, reported that ASPA provides quarterly updates and forwards appropriated funds as designated to AACPM and KSCPM. She stated that the online registration process is very difficult. Three members have been confirmed as completing their dues with other applicants most likely being processed. Debbie stated that she had inquired about membership cards and was advised that ASPA sends out membership certificates. She informed that a teleconference was scheduled on this date to discuss membership documents. Early enrollment deadlines have also been extended as initially established to be one year for new ASPA members. Total dues paid by a member are established for this year at \$120.00 to be mailed and processed through ASPA. ASPA retains \$79.00 (\$75 for dues and \$4 for administrative fees) and forwards the balance of \$41.00 to AACPM. AACPM retains \$16.00 and forwards the remainder of \$25.00 to KSCPM.

Program Committee: Toni Simmons, Program Chair, stated that her committee has been working to make plans for the May 2013 KSCPM Spring Conference. This

event will be held on May 22, 2013 (8:30 a.m. to 3:30 pm) at the History Center, Frankfort, Ky. The theme is "Honoring the Past, Treasuring the Present and Shaping the Future." Speakers will include Dr. Edward T. Jennings of the Martin School of Public Policy and Administration from the University of Kentucky; Sharon Marcum, Organizational Development Consultant and retired Executive Director from Governmental Service Center; and Beth Gordon, Performance Consultant, from the Personnel Cabinet. Door prizes will be distributed throughout the conference. Lunch will be provided by the All The Way Shop. As done in the past, participants may take a self-guided tour of the History Museum.

Toni informed that they are also planning the summer meeting to be held on July 24th at the Department of Criminal Justice Training Center at Richmond, Ky. The fall awards banquet is planned for December 11th at the Berry Hill Mansion, Frankfort, Kentucky. Additional information will follow regarding both events.

Finance Committee: Nothing additional to report at this time.

Publications & Publicity Committee: Larry Totten informed members that the Newsletter had been completed and distributed. He stated that he plans to also include additional information in the future regarding ASPA. Larry also stated that there had been past discussions regarding updating the design of the website. To keep the costs to a minimum, the only modifications at this time are to include the ASPA text and link.

Awards Committee: Jennifer Woods reported on behalf of Robinil H. Jameson, who was unable to attend. Jennifer informed that the original trophy provided for the Gene Childress award was no longer available. After a great deal of research, a comparable trophy would be Product GG28 from Capital City Trophy. The recommended trophy has a similar visual design but is made with a dark wood finish versus metal. Photos of the trophies were provided. Larry Totten made a motion to approve using this trophy for the Gene Childress Award and Greg Giesler seconded the motion. The motion carried.

Jennifer also advised that the Society is seeking nominations for the Henning Award which is due by May 25th. Nominations should be forwarded as soon as possible to Robinil Jameson.

Legislative Committee: Nothing to report at this time.

GSC Update: Cassidy Connell, President, informed that there is nothing to provide at this time.

New Business: Discussion was held regarding dues and registration to the Spring Conference. As done in the past, attendees may submit their organization dues along with registration when the costs are being paid by the

employer. However, the Society must ensure that the dues are forwarded to ASPA for appropriate processing and distribution. Members who must pay their own dues should continue to forward to ASPA.

Discuss was held regarding appointment of delegates to the AACPM Conference to be held in September. The ability to pay for registration and costs of delegates by the Society will hinge on the financial success of the Spring Conference. This issue was tabled until after the Spring Conference.

Sallie Razor made a motion to adjourn; Greg Giesler seconded the motion; motion carried. The meeting was adjourned.



2013 KSCPM PROFESSIONAL SEMINAR

“Honoring the Past, Treasuring the Present, Shaping the Future”

The annual KSCPM professional seminar was held on May 22nd at the Kentucky History Center in Frankfort, KY. This year’s theme, “Honoring the Past, Treasuring the Present, Shaping the Future” was highly appropriate as the information provided was applicable to changes currently being experienced within the KSCPM, and in a majority of our agencies.

After a welcome by this year’s Society President, Cassidy Connell, an overview of the history of the Society was given by long-time member and former KSCPM and AACPM President, Larry Totten. Larry provided information regarding the beginnings of the Society and highlighted various changes throughout its history.

Next, Dr. Edward Jennings, former ASPA President, and current director of the International Programs and Ph. D. Program with the Martin School of Public Policy and Administration at the University of Kentucky, highlighted the “treasure” and/or opportunity that we all have now with the recent affiliation to ASPA; to join and become members in ASPA, AACPM and KSCPM for one fee. Dr. Jennings reviewed the multiples benefits of joining ASPA and shared his experiences throughout the years since becoming a member of the organization.

In relation to change, Sharon Marcum, Organizational Development Consultant and retired Executive Director of the Governmental Services Center, provided a highlight on

Strategic Planning. The session focused on the purpose, product and process associated with strategic planning. In addition, a strategic planning model was explained, along with an emphasis on the core values, mission and vision of an organization. Attendees were provided information regarding situation analysis and ended the session reviewing keys to successfully implementing a strategic plan.

The afternoon program consisted of two sessions on Change Management, provided by Beth Gordon, Performance Consultant with the Governmental Service Center. Attendees received information on how to understand change and the transition process, how to effectively guide others through transition, practiced personal resilience strategies, and identified proactive behavior choices. The session was highly interactive and even required attendees to play a game in which they had to “think outside of the box/square”.



In addition to the various sessions, attendees had time to tour the exhibits at the History Center and the various booths in the reception area. We would like to thank the following organizations for sitting up a booth and providing us with information and/or door prizes throughout the day: Kentucky Retirement Systems, Libraries and Archives (both State Library display and Talking Book display), Department of Parks, Commonwealth Credit Union, Deferred Compensation, Kentucky Employee Credit Union, Kentucky Employee Assistance Program (KEAP), the Personnel Cabinet’s Wellness Program, and the Kentucky Employee Suggestion Program.

This year’s program was a success thanks to the efforts of our presenters, exhibitors, History Center staff, Society members, board members, attendees and our wonderful Program Chair, Toni Simmons.

Wilkinson Scholarships

The Certified Public Manager® Educational Foundation (CPMEF) has been asked by AACPM to identify a worthy recipient of the 2013 Fran Wilkinson Scholarship. This Scholarship is a \$750 cash award presented to the recipient at the Awards Banquet at the AACPM Conference. This scholarship was developed in support of one of the objectives of the American Academy of Certified Public Managers® - "to promote a high professional, educational and ethical standard in public management".

KSCPM member Patrick Brown, Department of Criminal Justice Training, was a 2007 Scholarship recipient, Rebecca Conley, Department of Financial Institutions, a 2008 recipient and Lynn Keeling, GAPS, a 2010 and 2011 recipient.

Below is the link to the application form with instruction for applicants. The completed application must be submitted no later than **July 22, 2013**.

http://www.cpmacademy.org/stars/Wilkinson_Scholarship_Application_Form_2013.pdf



Victoria Gordon, Chapter President, has announced the next meeting of the Metro-Louisville/Kentucky Bluegrass Chapter of ASPA will be held on Thursday, August 1, 2013 at 4pm (CDT) at an as yet undetermined location. If you are interested in attending, please contact KSCPM President Cassidy Connell. The meeting will focus on planning events for the 2013/2014 year.

Be sure to check out ASPA's website for the latest information, including webinars, publications, and events

<http://www.aspanet.org/public/>



Summer Luncheon

Wednesday, July 24, 2013

Lunch – 11:30am

Speaker – 12 noon

Funderburk Building, Room 408

*Law Enforcement Complex, Eastern Kentucky University
Kit Carson Drive, Richmond*

Check-in will be in the main lobby of the Funderburk Building.
Permits will be issued for parking.

Special Guest Speaker

Mike Keyser

Training Section Supervisor

Department of Criminal Justice Training

Box lunch will be served. Cost: \$8.50

MAIL REGISTRATION FORM and PAYMENT TO:

Kentucky Society of Certified Public Managers

POB 42

Frankfort, KY 40602-0042

E-Mail: Toni.simmons@ky.gov

Payment and Registration form must be received by Monday July 22, 2013. Payment must accompany registration.

Reservations: Member Guests: _____ Amount: \$ _____

NAME: _____

OFFICE PHONE _____

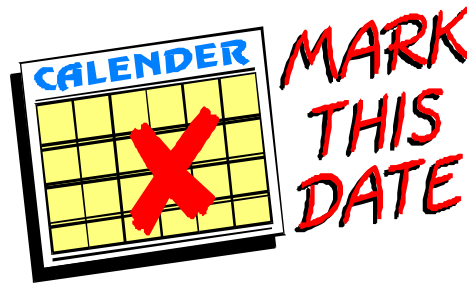
E-MAIL:

**Scenes from
KSCPM 2013 Seminar
May 22, 2013**

THOMAS D. CLARK CENTER for KENTUCKY HISTORY

“Honoring the Past, Treasuring the Present, Shaping the Future”





Kentucky Society 2013 Calendar – Dates to Remember

**Summer Luncheon – July 24, 2013
Department of Criminal Justice Training, ECU, Richmond KY**

**Fall Luncheon – September, 2013
Date & Location TBA, Frankfort KY**

**25th AACPM Professional Development Conference – September 22-25, 2013
Boise ID**

**KSCPM Annual Membership Meeting – December 11, 2013
Berry Hill Mansion, Frankfort KY**

The mission of the **Kentucky Society of Certified Public Managers®** is to establish, promote, enhance, and recognize the management profession through comprehensive training, networking, professional growth, and ethical standards of behavior; to promote service consistent with efficient and effective management practices; and to demonstrate vision and competence in professional management.

Our Society is affiliated with the **American Academy of Certified Public Managers®**, now a Chapter of the **American Society for Public Administration**.

KSCPM 2013 BOARD OF DIRECTORS



Cassidy Connell
President



Sallie Razor
President-Elect



Jennifer Woods
Secretary



Margaret Puckett
Treasurer

Cassidy Connell	President	cassidy.connell@ky.gov	502-564-7320
Sallie Razor	President-Elect	sallie.razor@ag.ky.gov	502-696-5426
Jennifer L. Woods	Secretary	jenniferl.woods@ky.gov	502-210-5400
Margaret Puckett	Treasurer	margaret.puckett@ky.gov	502-564-9698
Robinil H. Jameson	Immediate Past President	RHJCPM@aol.com	502-875-5466
Carmen M. Bishop	Election Committee	cmuthbish@gmail.com	
Toni Simmons	Program Committee	toni.simmons@ky.gov	502-782-1012
Debbie Fisher	Membership Committee	debbie.fisher@ky.gov	502-782-1805
Gregory Giesler	Finance Committee	gregory.giesler@auditor.ky.gov	502-564-584
Larry Totten	Publications & Publicity Committee	Unit1@fewpb.net	502-226-0273
Robinil H. Jameson	Awards Committee	RHJCPM@aol.com	502-875-5466
Special Appointed Committees			
Ande Godsey	Historian & Archivist	ande.godsey@ky.gov	859-622-8052
KSCPM	Web Page	http://www.KSCPM.org	POB 42 Frankfort, KY 40602-0042
AACPM	Web Page	http://www.cpmacademy.org	